



# ASIABRAKE 2024

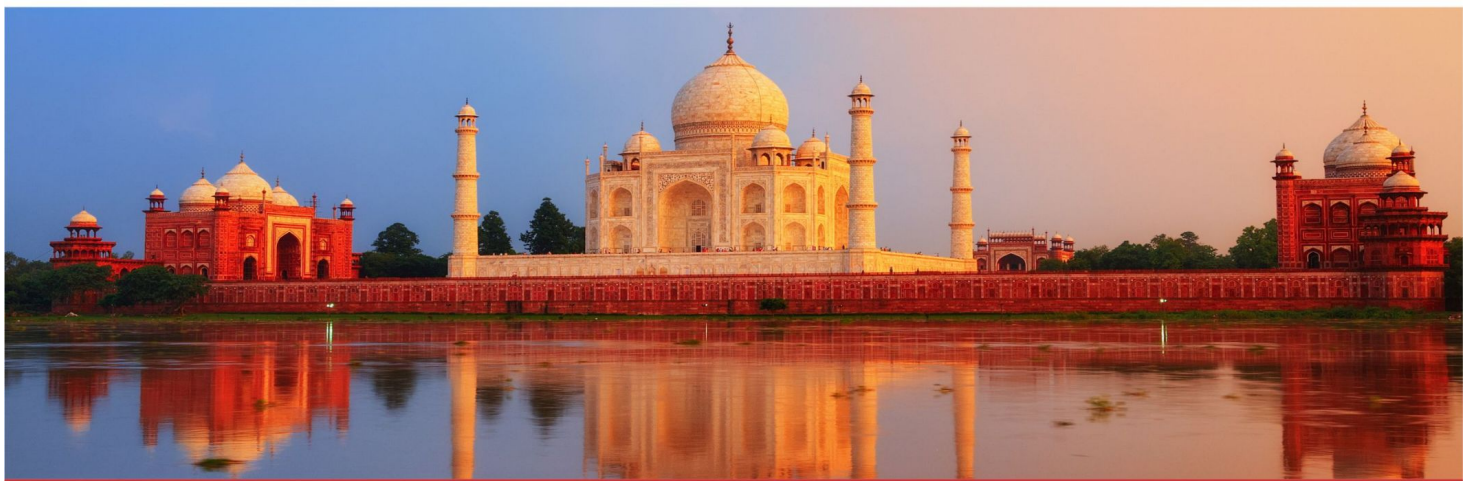
## 10th Annual Conference & Exhibition

**3<sup>rd</sup> – 5<sup>th</sup> March 2024**

The Leela Ambience Gurugram, Delhi NCR, India

### Key Highlights :

- Lectures by Brake Industry Experts
- Valuable insights into the latest trends and developments in the Brake industry
- Meet qualified suppliers
- Meet your potential customers
- Networking platform with key industry players



Visit our website: [www.asiabrake.org](http://www.asiabrake.org)

**For Further Details**

Connect us at : [india@asiabrake.org](mailto:india@asiabrake.org)

# Highlights of ASIABRAKE 2019 in New Delhi India | 24-26 February, 2019



- More than 300 Participants from all over the world
- 44 Key Sponsors from materials, machinery, process, testing equipment, and brake manufacturers.
- 41 Exhibitors in the exhibition section, showcasing their state of the art technology and innovations
- 40+ Guest Speakers covering the latest trends, scientific study, market insights, new material developments, and presentations from leading organizations of brake industry.



## OUR SPONSORS IN 2019



## General Information

- A1     Venue**
- A2     Venue Layout**
- A3     Exhibition Layout**
- A4     Official Show Contractor**
- A5     Access to Venue's Loading / Unloading Area**
- A6     Exhibition Area Technical Specifications**
- A7     Additional Orders**

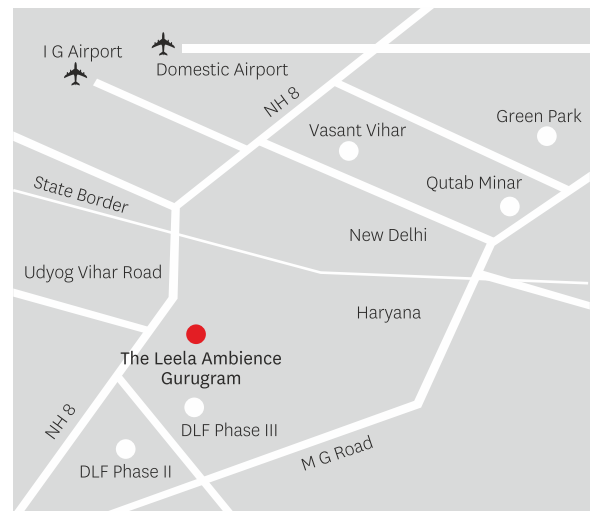


**A1**

**Venue**

## **The Leela Ambience Gurugram Hotel & Residences**

**National Highway 8, Ambience Island, DLF Phase 3, Sector 24, Gurugram, Haryana 122002**



### **TRANSPORTATION**

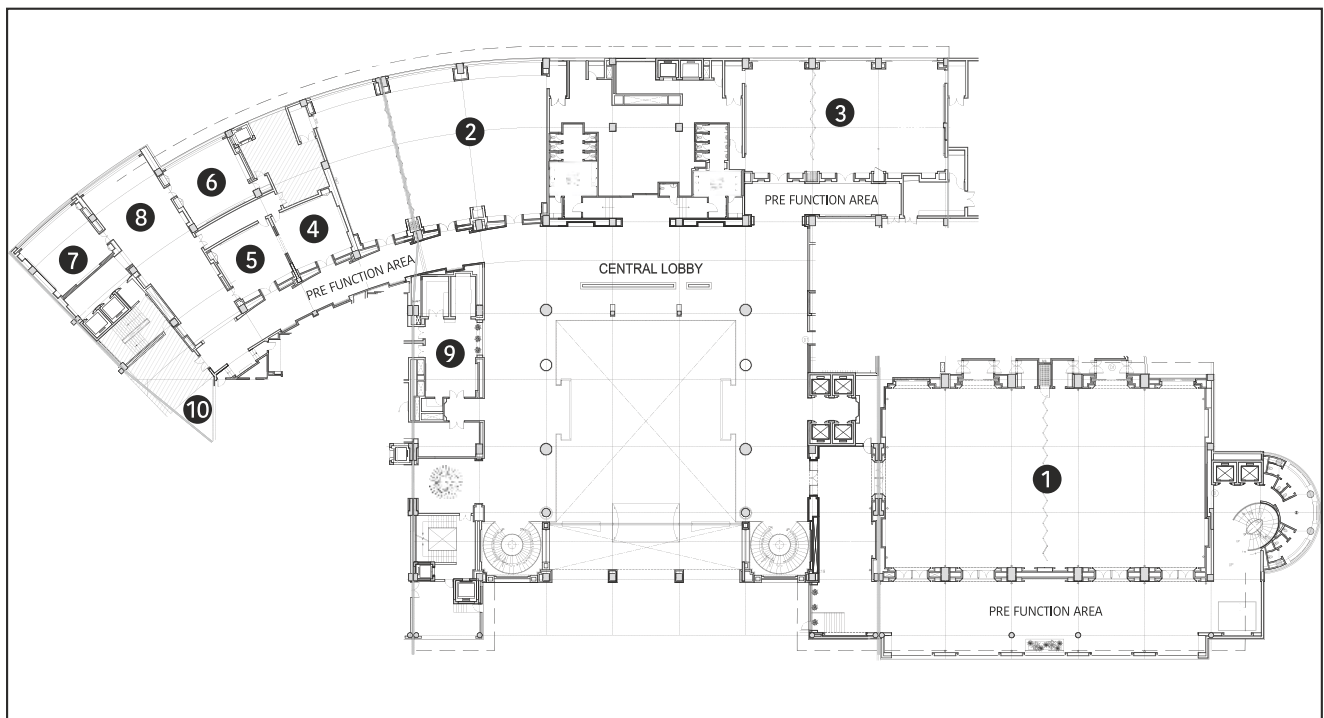
International Airport	➤ 5 km
Domestic Airport	➤ 7 km
Delhi City Centre	➤ 20 km
Gurugram City Centre	➤ 5 km



## The Leela Ambience Gurugram Hotel & Residences

National Highway 8, Ambience Island, DLF Phase 3, Sector 24, Gurugram, Haryana 122002

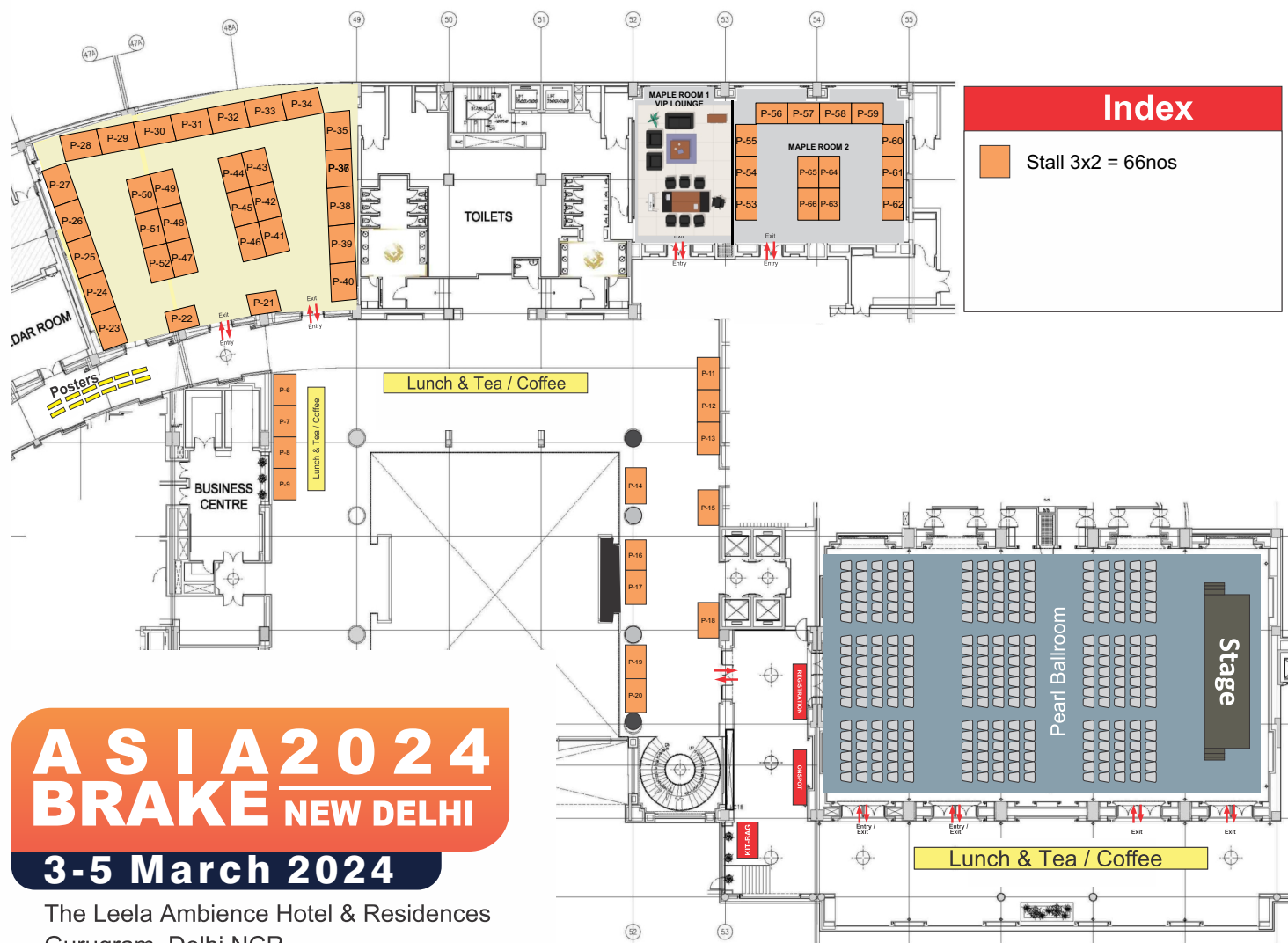
### BANQUET & MEETING ROOM FLOOR PLAN



- |                      |                  |                    |            |            |
|----------------------|------------------|--------------------|------------|------------|
| ① THE PEARL BALLROOM | ② THE ROYAL ROOM | ③ MAPLE ROOM       | ④ CEDAR    | ⑤ ROSEWOOD |
| ⑥ EBONY              | ⑦ MAHOGANY       | ⑧ BOARDROOM LOUNGE | ⑨ PINEWOOD | ⑩ MULBERRY |

## The Leela Ambience Gurugram Hotel & Residences

National Highway 8, Ambience Island, DLF Phase 3, Sector 24, Gurugram, Haryana 122002





**A4**

**Official Show Contractor**

## **Grover Audio Visual Services**

H. No. 382, 1st Floor, 100 Fita Road,  
Near Corporation Bank, Ghitorni, New Delhi - 30  
Tel: +91 11 26501308

### **Contacts : -**

Name : Mr. Banish Kanaujia  
Designation : Manager  
Mob : +91 9999557786  
Email : banish.gavs@gmail.com

Name : Mr. Sumit Sharma  
Designation : Manager  
Mob : +91 9560025929  
Email : gavs.quotation@gmail.com





## A5

### Access to Venue's Loading / Unloading Area

#### ACCESS TO VENUE LOADING / UNLOADING AREA

Access to the Venue unloading area during the buildup and dismantling periods is via entry gates. Time-Schedule for On-Site Operations should be strictly followed by the exhibitor's appointed contractors. All exhibitor's appointed contractor are required to :

- Bring along the Appointed Contractor Acknowledgment Letter issued by the Official Contractor.
- Bring along the Delivery Challan to be used as entry pass to the event venue.
- NOC From ASK Secretariat.

Please note NOC will be issued only against 100% Payment and design approvals from the Official Contractor.

All booth contractors are required to submit the Delivery Challan clearly stating the list of equipment that will be brought into the Hall during the construction and dismantling periods at Service Gate of The Leela .

This form needs to be completed and submitted onsite to venue security /official show contractor/organizer for security reasons.

It is the responsibility of the exhibitor and their appointed contractors to ensure that their workmen do not enter other exhibitors' stand.

## A6

### Exhibition Area Technical Specifications

#### ASIA BRAKE 2024 – The Leela Ambience Gurugram Hotel & Residences

Exhibition Area	As per Area to be used
Maximum Allowance Height	4 Mtrs.
Floor Loading	N.A.
Exhibition Hall Flooring	Hotel Inbuilt Carpeting

## A7

### Additional Orders

Additional Furniture Rental (Form 4), Electrical Supplies & Fittings Rental (Form 5), AV Equipment Rental (Form 6) can be hired from the Official Show Contractor. Please place your order by completing the respective forms and returning these to the Official Contractor appointed by the Organizer by the various deadlines stated on the forms.

#### PLEASE NOTE

For any additional order on site, you can only order directly with the Official Contractor

**GROVER AUDIO VISUAL SERVICES.**

## Rules & Regulations

- B1 Time-Schedule for On Site Operations**
- B2 Standard Shell Scheme Booth Fitting Regulations**
- B3 Booth Decoration (Special Design of Raw Space or Upgrading of Shell Scheme Booth)**
- B4 Operation of Booth**
- B5 Electrical Contractor and Installations**
- B6 Removal of Exhibits**
- B7 Security and Insurance**
- B8 Fire Precaution**
- B9 Storage & Waste Materials**
- B10 Dilapidation**

# B1

## Time-Schedule for On Site Operations

### For Exhibition Area

BUILD-UP PERIOD	DATE/DAY	TIME
<b>Moving - in of Official Contractor on site</b> - Floor Marking - Construction of Shell Scheme Booths	1 <sup>st</sup> March 2024	Morning onwards
Moving-in of Special Design/ Interior Decoration & Other Contractors	1 <sup>st</sup> March 2024	Morning onwards
Booths Build-up Continues	1 <sup>st</sup> March 2024	Morning onwards
Moving-in of Shell Scheme Exhibitors		
<b>Completion of all displays &amp; exhibits</b> (No works allowed after)	2 <sup>nd</sup> March 2024	Till Midnight
<b>Special Design Booths Exhibitors are advised to check with their appointed booth contractors on the date and time that their booths will be ready for moving-in of exhibits.</b>		
TEAR-DOWN PERIOD	DATE/DAY	TIME
Removal of light and/or hand-carry exhibits and personal property	5 <sup>th</sup> March 2024	1800hrs -2000hrs
Dismantling of booth fittings and electrical installations Removal of heavy exhibits (requiring mechanical handling of equipment)	5 <sup>th</sup> March 2024	2000hrs onwards
<b><u>Please Note:</u></b> Individual booth fitting contractors must complete their work according to the listed schedule. Overtime work may not be permitted, and permission must be sought and granted by the Official Show Contractor Contractors / exhibitors are required to clear their booth space of all exhibits or debris before <b>1000 hrs of 5<sup>th</sup> March 2024</b>		



## B2 Standard Shell Scheme Booth Fitting Regulations

When planning the interior design of your booth, please take into account the following regulations:-

- a) No painting may be applied to existing panels.
- b) Screwing, stapling, drilling or nailing on any of the aluminum frames and existing panels of the standard shell scheme are not allowed, in default whereof the Exhibitor or contractor shall be liable for the total loss resulting therefrom.
- c) Exhibitor may apply single or double-sided tapes on the existing panel.
- d) No glue, scotch tape, self-adhesive paper, screw, nail, spike, pin or paint may be used on floors, walls, pillars, or any part of the Exhibition Hall.
- e) In order to keep the place clean and tidy, all the floors and pillars must be well covered with battens during the process of painting.
- f) Corner booths will be open on two sides only unless otherwise requested by the Exhibitor and approved by the Organizer.
- g) Exhibitors are not allowed to use any other area other than their allotted area for any branding purpose.

## B3 Booth Decoration (Special Design of Raw Space or Upgrading of Shell Scheme Booth)

Exhibitors having "Special Design" booths or who wish to enhance their standard shell scheme booth are advised to use the services of the Official Show Contractor appointed by the Organizer to undertake the job as this will facilitate convenient installation. Otherwise, Exhibitors are required to obtain consent from the Organizer & Official Contractor before any of their own contractors are commissioned to work onsite and are subject to the following rules and regulations. The Organizer reserves the right to reject any contractor and design they deem inappropriate.

- a) Exhibitors are to submit name, address and contact details of the appointed contractor, as well as booth layout plan and design (plan & perspective view) in duplicate, to the Official Contractor no later than **15<sup>th</sup> February 2024** for approval. A copy of the drawings will be returned, authorizing the commencement of construction if the design is approved. **Failure to obtain written approval can result in costly alteration onsite such as when designs or installations contravene fire and safety regulations, exceed maximum allowable booth height and boundary of contracted space.**

- n) No false ceiling will be approved, unless, the material used will allow water to flow freely (e.g. egg box or mesh netting). Approval from the Organizer and the Fire Safety Bureau must be obtained in writing, if a portion of a booth is to be covered for a video presentation.
- o) Exhibitors are reminded that it is the responsibility of their appointed booth fitting contractor to clean and vacuum the booth upon completion of construction, before handing over to the Exhibitor.

**Important Information :**

1. Any Damages of the Venue, Shell Scheme Stalls and / or the disposal of booth construction waste left on-site after the event. Any breach of the organizers / venue's regulations may be Penalty towards Exhibitor or Contractor.
2. It is the individual booth contractor's responsibility to remove all packing and waste materials from the exhibition hall during both move-in and move-out. Garbage & waste materials from decoration work must not be discarded into the aisles & must be cleared. All material used must be removed during move-out and this must be done safely (no pushing over high pieces of booth, no smashing of glass panels etc.) Failure to comply will result in the Damage & Performance Bond being totally forfeited.
3. It is mandatory for Raw Space stands to order electrical load requirement to the Official Contractor.

## B4

## Operation of Booth

- a) The booth must be staffed and operational at all times during show opening hours. The Exhibitor's staff must wear Exhibitor Badges issued by the Organizer for identification. The Exhibitor shall be responsible for the good conduct of all its staff, agents or representatives.
- b) No business activity shall be conducted by the Exhibitor and/or its staff outside its booth boundaries.
- c) No activity, which in the opinion of the Organizer, is tantamount to inconvenience or annoyance to the public or other Exhibitors, shall be caused by Exhibitors within the vicinity of the Exhibition. Examples include the noise level of equipment demonstration and audio-visual presentations.
- d) No Exhibitor may use air compressors or pressurized containers without prior approval of the Organizer & Official Contractor.
- e) All precautions must be taken by the Exhibitor against fire and to protect the public. Exhibitors, who, because of the nature of their exhibits, require specific fire protection, must make arrangements, at their own cost, for the provision of such equipment.
- f) Without the special permission of the Organizer & Official Contractor, no exhibits can be taken into the booth once the Exhibition has been officially opened, no removed from the booth before the close of the Exhibition.
- g) No stage shows will be permitted unless with prior approval.
- h) Unauthorized photo/video shooting in the venue is not allowed.
- i) **IMPORTANT: No cash sales of Exhibits are allowed in the Exhibition Hall**
- j) Exhibitors are not allowed to distribute promotional materials outside their booths. This is to observe fairness to other Exhibitors and to prevent inconvenience to Visitors.
- k) Fire & Safety regulations require that no goods or packing materials may be stored in access areas behind or between booths. Exhibitors should design proper storage areas with adequate access within their own booth or approach the Official Freight Forwarder for storage.
- l) Each Exhibitor is responsible for indemnifying the Organizer and its agents against liability to the owners of the exhibition premises, and public authority or department of Government and each and every other Exhibitor in respect of any action, cost, claim and demand of whatever nature consequential to any act or omission of the Exhibitor, its staff or agents.



- m) The Exhibitor shall be responsible for any damage caused to the structure, floor, walls, pillars and any part of the Exhibition Hall, the Property of the Organizer, and any other Exhibitor caused by its staff in transportation, removal of exhibits, refuse and/or decoration works.

## **B5**

### **Electrical Contractor and Installations**

Electricity will be supplied through the Official Show Contractor only. The Official Contractor has been appointed to carry out all electrical work (wiring and connections, lighting, etc) on all booths (Shell Scheme/Package and Special Design) at the exhibition and all charges thereof shall be paid by the Exhibitor. For safety reasons, no other electrical contractor will be permitted to carry out electrical work onsite.

- a) The number and type of additional electrical fittings and installations required must be indicated by the Exhibitor on the Electrical Supplies & Fittings Rental Form (Form 5). A quotation will be submitted on receipt of this form for unscheduled fittings or installations.
- b) Any design or plan of electrical installation must be submitted to the official appointed contractor before the indicated deadlines. No installation work shall be carried out without the written permission of the Organizer. The Organizer reserves the right to disconnect electricity supply to any Exhibitor whose installations either violate the Organizer's regulations or is deemed dangerous or is likely to cause annoyance to Visitors or other Exhibitors.
- c) **NO MULTI-PLUGS ARE ALLOWED.** All sockets are for machine operation only and not for lighting. Lighting connections **MUST BE** ordered with the official contractor. For safety reasons, please use one socket for one machine only.

**a) During Show Days**

- Exhibits will NOT be allowed to be taken out of the exhibition halls during the exhibition period.
- Removal or delivery of exhibition stores in or out of the exhibition hall is not permitted during the open hours of the exhibition. Such removal, delivery or replenishment of stock may only be carried out before opening hours in the morning or after closing time in the evening. If you wish to remove any item, exhibitors must complete the **"GATE PASS (FORM 4)"** with the necessary information.

**b) On Show Closure**

**In order to reduce the possibility of theft, it is strongly recommended that at least one person remains in the booth to oversee the process of moving-out of your exhibits. While the Organizer will maintain security surveillance at all times, Exhibitors are reminded that goods will be most at risk at this time and that booths should not be left unattended until all portable items have been removed and hired items and/or equipment collected by the appropriate suppliers.**

At the close of the exhibition, in order to remove your goods smoothly, safely and easily, the following paperwork must be carried out:



**Note:** Electricity supply to booths will be terminated one hour after the exhibition is closed on the final day of the exhibition. Exhibitors who need electricity to turn off or lock their machines must arrange for this within this period otherwise they will have to pay re-connection charges for electrical supply.

**Please note the gate pass will be issued only after full payments for any item hired through the Official Contractor.**

## B7

### Security and Insurance

Every reasonable precaution will be taken by the Organizer to ensure the security and safety of the Exhibition Hall and adjacent areas and the contents thereof. However, the Organizer cannot be held responsible for any loss or damage which may befall the person or property of the Exhibitors from any cause whatsoever.

While the Organizer is insured for Public Liability, it is the responsibility of the Exhibitors to take up insurance cover in respect of:

- a) Exhibits and contents of booth against loss and damage by theft, fire and any other natural calamities, or any cause whatsoever.
- b) Expenses incurred due to abandonment or postponement of the exhibition.
- c) Bodily injury or illness to their representative or agent, or visitors in their booth area.
- d) Any other liability due to the negligence, inadvertence or misbehavior of the Exhibitor and/or its workmen, staff, representatives or agents.

## B8

### Fire Precaution

Exhibitors, who because of the nature of their exhibits require specific fire protection, must make arrangements at their own cost for the provision of such equipment.

Any person, on seeing an outbreak of fire, however slight, must make immediate use of the fire alarm system, and subsequently make every endeavor to extinguish the outbreak or to confine it by the use of extinguishers and/or removal of goods in the vicinity.





## B9

## Storage & Waste Materials

For fire & safety regulations, Exhibitors are not permitted to store their empty cartons or packing materials behind or between booths.

During the build-up and teardown periods, passageways in the exhibition hall must not be obstructed with packing materials, construction materials or debris.

## B10

## Dilapidation

Exhibitors are responsible for the cost of making good or replacing any damage or dilapidation to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

Exhibitors occupying Shell Scheme booths are also responsible for the cost of making good, restoring or renewing any damage or dilapidation to their Shell booth structures, floor covering, light fittings, and/or any part thereof, whether caused by themselves or their agents, contractors or by any persons employed or engaged on their behalf by such agents or contractors.

The cost of making good any damage will be assessed by the Official Contractor and charged to the Exhibitor. The Organizer, together with the Official Contractor, will inspect the area before and after the exhibition.



**Return Form to: GROVER AUDIO VISUAL SERVICES**

**H. No. 382, 1st Floor, 100 Fita Road,**

### Near Corporation Bank, Ghitorni

**New Delhi - 110030**

**Tel: +91 11 26501308**

**M: +91 9999557786**

Email: [banish.gavs@gmail.com](mailto:banish.gavs@gmail.com)

# FORM

1

**Deadline: 15<sup>th</sup> February 2024**

## BOOTH FASCIA NAME - SHELL SCHEME PACKAGE

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address above.

PLEASE TYPE/WRITE IN BLOCK LETTERS

**Company Name:** \_\_\_\_\_ **Booth No:** \_\_\_\_\_

Address: \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Authorized by (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Please enter below the Exhibitor name, which you require, on the fascia. This will be provided in block letters, white standard English Alphabet (maximum 30 letters).

**PLEASE TYPE/WRITE IN BLOCK LETTERS.**

## 1. FASCIA NAME

[illegible]

## 2. Customized Fascia

A customized fascia can be ordered additional (**at Exhibitor's expense**). The Ready to print file of size 72" (W) x 16" (H) can be sent for processing.

If you wish to have fascia customized, please send a sample with this Form, for quotation by the Official Shell Scheme contractor, **GROVER AUDIO VISUAL SERVICES** and tick the box below:



☐ Please send us a quotation based on our attached logo (Tick if required)

### 3. SHELL SCHEME PACKAGE

Fascia Board /Carpet Color : \_\_\_\_\_

Letters/Numbers on Fascia : \_\_\_\_\_

Deadline: 15<sup>th</sup> February 2024

## SELLER NOMINATED BOOTH CONTRACTOR

This form must be completed and returned by sellers who require this service.

**PLEASE TYPE / WRITE IN BLOCK LETTERS**

Company Name: \_\_\_\_\_ Booth No: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel: \_\_\_\_\_ Email: \_\_\_\_\_  
Authorized by (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Please note that GROVER AUDIO VISUAL SERVICES must approve your nominated contractor before they are permitted to work in the Exhibition. In order for us to contact them, please provide their details below:

My Nominated Contractor Company is: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Upon approval, your nominated contractor will be issued the relevant information on build-up and break-down timings, Services, utilities, order forms, rules and regulations pertaining to the Exhibition.

Only once GROVER AUDIO VISUAL SERVICES has received these documents duly signed along with the necessary payment made, will the Contractor is allowed to commence work in the Exhibition.

**Important Note:**

**Sellers building their own stands must also abide by these rules and regulation.**

**For GROVER AUDIO VISUAL SERVICES use only**

This is to inform you that your nominated contractor is APPROVED / NOTAPPROVED by GROVER AUDIO VISUAL SERVICES to work in the Exhibition, subject to the compliance of all the rules and regulations stated and the early payment of the performance bond and administration/management fees, prior to move-in.

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**ASIA 2024**  
**BRAKE** NEW DELHI

**3-5 March 2024**

The Leela Ambience Hotel & Residences  
Gurugram, Delhi NCR

Return Form to: GROVER AUDIO VISUAL SERVICES

H. No. 382, 1st Floor, 100 Fita Road,

Near Corporation Bank, Ghitorni

New Delhi - 110030

Tel: +91 11 26501308

M: +91 9999557786

Email: banish.gavs@gmail.com

**FORM**

**3**

Deadline: 15<sup>th</sup> February 2024

## EXHIBITOR ITEMS REQUEST FORM

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return/email to the address above.

**PLEASE TYPE /WRITE IN BLOCK LETTERS**

Company Name: \_\_\_\_\_ Booth No: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Authorized by (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Please use this Form to order your furnishing needs. The **STANDARD SHELL SCHEME** package stand includes one Information Counter , Three Chairs and one Waste Paper Basket.

**ORDER ONLY YOUR ADDITIONAL REQUIREMENTS:**

EXHIBITOR ITEM REQUEST FORM					
S.NO	DESCRIPTION/PARTICULARS	CODE	RATES FOR SHOW DAY INR EACH	RATES FOR SHOW DAY US\$ EACH	UNITS REQUIRED
01.	Stall 3x2 Which Includes the Items as Mentioned 1. Fascia 2. 3 No's of Spot Light 2. 1 Power Socket 3. 1 Table 4. 2 Chairs 5. Waste Paper Basket 6. Carpet Inside Stall	GAV - 001			01 Unit(s)
02.	Complete Fabrication of Stall 3x2 Complete with Framing Printing & Mounting With Flex Kindly Share CDR Files For Production (Backwall 115inch x 96inch & Side Walls Left & Right 75inch x 96inch)	GAV - 002	40000/-	\$ 550.00	
03.	Rotating White Leather Chair	GAV - 003	9000/-	\$ 135.00	
04.	Exhibition Chair With Arms	GAV - 004	5400/-	\$ 80.00	
05.	Chrome Sofa Black	GAV - 005	7500/-	\$ 110.00	
06.	Sofa Double Seater	GAV - 006	12000/-	\$ 175.00	
07.	Bar Chair/Bar Stool	GAV - 007	6000/-	\$ 90.00	
08.	Round Table (Glass)	GAV - 008	6000/-	\$ 90.00	
09.	Octonorm Table Square	GAV - 009	12000/-	\$ 175.00	
10.	LED TV 55"	GAV - 010	15000/-	\$ 225.00	

PRINT THIS FORM AND KEEP A COPY FOR YOUR RECORDS



Deadline: 15<sup>th</sup> February 2024

## EXHIBITOR ITEMS REQUEST FORM

EXHIBITOR ITEMS REQUEST FORM					
S.NO	DESCRIPTION/PARTICULARS	CODE	RATES FOR SHOW DAY INR EACH	RATES FOR SHOW DAY US\$ EACH	UNITS REQUIRED
11.	Brochure Stand / Book Rack	GAV - 011	6000/-	\$ 90.00	
12.	Spot Light	GAV - 012	3600/-	\$ 60.00	
13.	Additional chairs	GAV - 013	3000/-	\$ 50.00	
14.	Lockable Cabinet	GAV - 014	10500/-	\$ 155.00	
15.	Additional Extention Board	GAV - 015	3000/-	\$ 45.00	
16.	Customised additonal items If Required (Please Specify)				
TOTAL AMOUNT					
<b>Terms &amp; Conditions</b> : Mentioned Rates are inclusive of 18% Goods and Services Tax : Please contact Grover Audio Visual Services for a separate quote, if you have a requirement that is not listed. Orders are valid only when accompanied by full remittance. Payment should be made by bank draft / local cheque, payable at New Delhi in favour of Grover Audio Visual Services. : All prices include all transportation & installation charges : All payments have to be made in advance for confirmation of booking.					
<b>BANK DETAILS</b> Account Name : M/s GROVER AUDIO VISUAL SERVICES Bank Name & Branch : HDFC BANK, Malviya Nagar, New Delhi Branch Address : Malviya Nagar, New Delhi-110017. Account No. : Current Account 13602320001036 RTGS/NEFT/IFSC Code : HDFC0001360 MICR Code : 110240162 Swift Code: HDFCINBB					

Enclosed is a draft/cheque no. .... dated .....for the amount of US\$/ ..... drawn on Bank .....in favour of .....Equipment will only be delivered to your booth once your payment has been received. Orders received after the deadline date may not be met, and if they are, will be subject to a 20% surcharge.

**ASIA 2024  
BRAKE NEW DELHI**

**3-5 March 2024**

The Leela Ambience Hotel & Residences  
Gurugram, Delhi NCR

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**FORM**

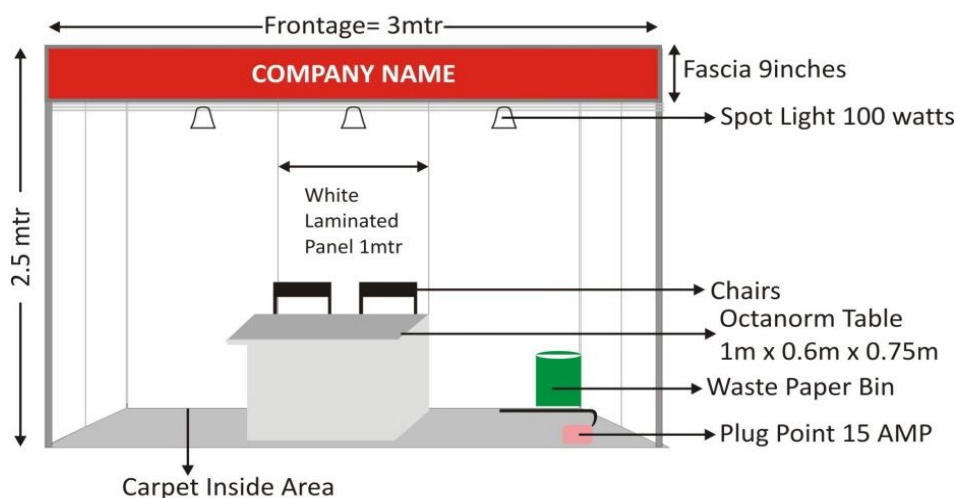
**3**

Deadline: 15<sup>th</sup> February 2024

## EXHIBITOR ITEMS REQUEST FORM

### STALL FURNITURE IMAGES

STALL IMAGE = 3M X 2M = 6 SQ. M



**GAV 001  
OCTONORM  
STALL 3x2**



**GAV - 002**



**GAV - 003  
Rotating White Leather Chair**

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**ASIA 2024  
BRAKE NEW DELHI**

**3-5 March 2024**

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Gurugram, Delhi NCR

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**FORM**

**3**

Deadline: 15<sup>th</sup> February 2024

## EXHIBITOR ITEMS REQUEST FORM



**GAV - 004**  
**Exhibition Chair With Arms**



**GAV - 005**  
**Chrome Sofa Black**



**GAV - 006**  
**Sofa Double Seater**



**GAV - 007**  
**Bar Chair/BarStool**



**GAV - 008**  
**Round Table Glass**



**GAV - 009**  
**Octonorm Table Square**

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**ASIA 2024  
BRAKE NEW DELHI**

**3-5 March 2024**

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**FORM**

**3**

Deadline: 15<sup>th</sup> February 2024

## EXHIBITOR ITEMS REQUEST FORM



**GAV - 011**  
**LED TV 50"**



**GAV-012**  
**Brochure Stand/Book Rack**



**GAV - 013**  
**Spot Light**



**GAV-014**  
**Additional Chair**



**GAV - 015**  
**Lockable Cabinet**



**GAV-016**  
**Additional Extension Board**

PRINT THIS FORM AND KEEP A COPY FOR YOUR RECORDS

**Deadline: 15<sup>th</sup> February 2024**

1. Services will not be provided until payment has been received. Payment should be in favor of "GROVER AUDIO VISUAL SERVICES."
2. If the order is placed after **15<sup>th</sup> February 2024**, then the exhibitor will pay an additional Surcharge of 30%.

## **BANK DETAILS**

Account Name : M/s GROVER AUDIO VISUAL SERVICES

Bank Name & Branch : HDFC BANK, Malviya Nagar, New Delhi

Branch Address : Malviya Nagar, New Delhi-110017.

Account No. : Current Account 13602320001036

RTGS/NEFT/IFSC Code : HDFC0001360

MICR Code : 110240162

Swift Code: HDFCINBB

**\*Please mail us a copy of your payment slip for confirmation.**

1. If payment is drawn in a foreign currency, please include any potential bank commissions in the transfer amount. If the final amount received is less than amount invoiced due to exchange rate variances or charges levied by the transferring bank, you will be responsible for clearing the balance amount ahead of receiving requested services.
2. Late Orders received after the deadline – **15<sup>th</sup> February 2024**, will be provided subject to availability, will be subject to a 30% surcharge and 50% surcharge for onsite orders. Priority will be given to advance orders.
3. 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
4. All Prices are in INR (please remit in equivalent to foreign exchange).
5. All materials to be available subject to availability and first come first served basis.
6. Applicable Government Service Taxes (GST @ 18%) are extra.



Deadline: 15<sup>th</sup> February 2024

## GATE PASS

Gate Pass is required to ensure smooth removal of goods at the close of the exhibition.

### Gate Pass

**Exhibition** \_\_\_\_\_

Date: \_\_\_\_\_ Venue: \_\_\_\_\_

Company: \_\_\_\_\_ Booth No.: \_\_\_\_\_ Hall No.: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Pin Code: \_\_\_\_\_ Country: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Designation: \_\_\_\_\_

(For Official Use Only)

Account  
Clearance \_\_\_\_\_

Marketing  
Clearance \_\_\_\_\_

Security  
Clearance \_\_\_\_\_

S.No.	Products/Items List	Qty.	Remarks (If any)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please fill this form and submit it at the Show Management Office. Exhibitors will not be allowed to remove their goods/equipments unless approved by the organiser.